

POST-BACCALAUREATE

Certificate Programs

Prepare for your next step — whatever your path, Northwestern offers a wide range of options to suit your needs and objectives.



Are you ready for more?

POST-BACCALAUREATE CERTIFICATE PROGRAMS

Northwestern University School of Professional Studies post-baccalaureate certificate programs offer a unique opportunity to advance your career or prepare yourself for graduate school, including MBA and PhD programs.

Strengthen Your Application to Graduate or Professional School

By attending evening classes in your area of study you can strengthen your academic transcript, show recent academic success and secure current letters of recommendation from Northwestern faculty — credentials that will enable you to stand out in your application for advanced study.

Advance Your Career

Gain the knowledge and skills needed to advance in your current field or to transition to a new career. Choose from certificates in a wide range of areas or create a specialized program to meet your specific needs.

Create the Program That Meets Your Needs

Work with an admission adviser to develop an individualized academic plan (consisting of four to eight courses) that capitalizes on your background and meets your academic goals. The Northwestern University certificate is a credential that will enable you to stand out professionally and in your application for advanced study.

Graduate Application Support Services

Post-baccalaureate certificate program students benefit from access to the academic and community resources of Northwestern University. Take advantage of:

- Advisers who will collaborate with you on your academic and professional goals throughout your tenure at SPS
- Events, workshops and presentations that will help you hone and enhance your graduate school application
- Preparation for graduate and MBA school interviews, including feedback on recorded mock interviews
- Guidance in crafting a personal statement and in selecting strong writing samples for your application

Northwestern Alumni Perks

Being a Northwestern Wildcat comes with automatic membership to the Northwestern Alumni Association. Founded 135 years ago, the NAA offers a rich array of career resources, benefits and networking opportunities.

- Connect to a global 200,000 alumni community, notice of networking events and career opportunity resources
- Access to CareerCat — Northwestern's central platform for job listings, internships, career fairs and career development workshops

Certificates \

Choose from a wide range of concentrations or collaborate with your admission adviser to develop an individualized academic plan (consisting of four to eight courses) that is suited to your background and academic goals.

CONCENTRATIONS

Accounting & Finance

- Fundamentals of Accounting (Online)
- CPA Accounting (Online)
- Advanced Accounting (Online)
- Finance

Advanced Sciences

- Advanced Biology for the Health Professions
- Advanced Studies in Psychology
- Health, Science and Society

Business

- Business Essentials (Online)
- Business Writing and Communications
- Global Business
- Math for Data Science
- Quantitative Essentials for Business

Information Technology

- Programming
- Web Development

Management

- Change Management
- Fundamentals of Human Resources
- Leadership
- Strategic Management

Marketing & Advertising

- Digital Content Management
- Strategic Marketing
- Writing for Print and Digital Media

Pregraduate Study & Specialized Studies

- Creative Writing
- Pregraduate Business Administration
- Pregraduate Concentrations/Specialized Studies
- Specialized Studies for Career Advancement

Premedicine & Professional Health Careers

SPS also offers programs focused on healthcare that offer college graduates the chance to take undergraduate science courses to prepare for application to schools of medicine and related professions. These programs are for students who have a bachelor's degree but have not completed or have never taken the courses generally required for admission to these schools. For application requirements, curriculum and deadlines visit sps.northwestern.edu/health.

- Premedicine
- Premedicine Completion
- Prenursing
- Prespeech Pathology (Online)
- Preclinical Psychology
- Prephysician Assistant
- Prephysical Therapy

TIME TO COMPLETION

Two quarters to two years, based on your goals and number of courses.

SCHEDULE & LOCATIONS

Most courses are offered in the evening on Northwestern's Chicago and Evanston campuses. A select number of courses are offered online. See your program of interest for details.

Admission \

APPLICATION CHECKLIST

- Online application — visit sps.northwestern.edu/apply and select Post-Baccalaureate Certificates. There is no application fee.
- Supplemental materials — applicants must provide the following supplemental materials:
 - Statement of purpose
 - Current resume or CV
 - Official transcript showing Bachelor's degree conferral
 - Documentation of English proficiency for students whose first language is not English
- Supplemental materials, with the exception of transcripts, must be uploaded to the online application.
- Northwestern University School of Professional Studies accepts electronic transcripts from U.S. institutions via secure electronic transcript providers. Consult with your institution to see if they are part of a secure e-delivery network. All electronic transcripts should be sent to spsadmissions@northwestern.edu. Please note transcripts are not accepted by fax or personal email.
- Official transcripts must arrive in our office in the original sealed envelope issued by the institution and mailed to the address below.

Post-baccalaureate Admissions
Northwestern University School of Professional Studies
Wieboldt Hall, Sixth floor
339 E. Chicago Ave.
Chicago, Illinois 60611-3008

INTERNATIONAL APPLICANTS

SPS welcomes international students to apply to our undergraduate programs. SPS does not process I-20 or DS-2019 forms for full-time student or exchange visas. In addition, those with dependent status visas such as F2 or J2 are not eligible to enroll in our certificate or degree seeking offerings. Our programs are designed as part-time programs for working professionals and cannot be used to maintain legal status in the United States. Please reach out to the International Office with any questions.

INTERNATIONAL TRANSCRIPTS

Applicants with international transcripts must request an official document-by-document evaluation of those transcripts from a NACES member. The evaluation will translate degrees and grades to U.S. equivalencies. The evaluations must be prepared for Northwestern University School of Professional Studies and must arrive in our office in a sealed envelope issued by the evaluator.

ENGLISH PROFICIENCY

All applicants to SPS programs whose first language is not English, at minimum must demonstrate language proficiency. Applicants may provide official scores for either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) exam. The test must be taken no more than two years before the intended quarter of entry. For the TOEFL, applicants must score 600 or higher on the paper-based test, 250 or higher on the computer-based test, or 100 or higher on the internet based test. SPS's institutional code for the TOEFL is 9019. For the IELTS exam, applicants must receive a score of 7.0 or higher. Additionally, students may choose to provide official transcripts verifying a high school or undergraduate degree from an accredited four-year institution or equivalent, where the language of instruction is English. Please contact the admissions office for more information on TOEFL, IELTS, and transcripts for international applicants.

APPLICATION DEADLINES

Applications are accepted every quarter.

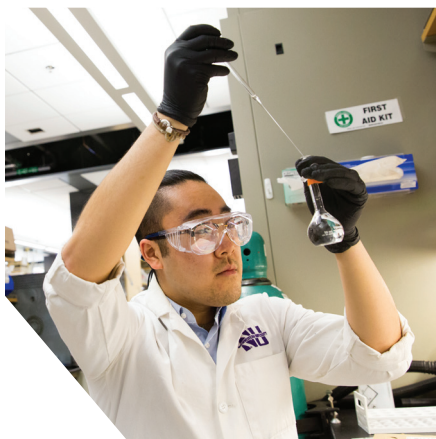
- **Fall:** August 1 (classes begin in September)
- **Spring:** February 1 (classes begin in April)
- **Winter:** November 1 (classes begin in January)
- **Summer:** May 1 (classes begin in June)

For detailed admission information
visit sps.northwestern.edu/post. For application
assistance call 312-503-2579 or email spspostbacc@northwestern.edu.



“ I took advantage of visiting the academic advisor, which every student gets even in the certificate program. He helped me review my resume and gave me some tips on applying for jobs. I feel like I was really able to speak intelligently about human resources, and now apply the knowledge in my full-time role.”

Lauren East, Fundamentals of Human Resources certificate, campus recruiter at DRW Trading



“ I believe the student population here is exceptional. It’s a different learning environment, but that’s what makes it so inspirational and motivating.”

Samuel Sung, Advanced Studies in Biology for the Health Professionals certificate, research coordinator, Northwestern Medicine

Northwestern | SCHOOL OF PROFESSIONAL STUDIES

Wieboldt Hall, Sixth Floor
339 East Chicago Avenue
Chicago, Illinois 60611

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